**Leadership Position**

**Church Property Team Chair**

1. **Area of Responsibility**

Serves as the designated leader of the Church Property Team.

1. **Role of the Property Team in the life of the Church.**

The Property Team is responsible for all issues regarding the church buildings and property. This includes maintenance, repairs, use, service contracts, and insurance. The Building and Property portion of the budget is also the responsibility of this team. The team members assess the building and property needs, prioritizing them and determining a course of action, including whether the issue is to be handled by a vendor or church volunteers. Team members often volunteer to make repairs and improvements. One of the pastors is a member of the team. The design team has a non-voting representative reporting to the team.

1. **Chair of the Property Team**

The Chair of the property team must be a member of the church, convenes meetings of the team, and responds to emergency situations within the facility. The chair also sits on the Leadership Team.

1. **Term of Service**

The chair of Church Property chair is called for a three year term of service and may serve two consecutive terms.

1. **Responsible to**: Leadership Team

Note: This document is prepared by the Gifts discernment Team as a guide for those considering service to the Church and is not an official document. Official Position descriptions may be found in the church by-laws