**Stone Church Media Policy**

Media images and recordings tell the story of Stone Church’s vibrant faith community, enhance the quality of the information we provide to members and give visitors an idea of what to expect when they attend our church. We share media items captured at our various ministry activities, events and programs in church-produced materials, including, but not limited to, bulletins, posters, brochures, worship recordings, newsletters and the church website.

Accordingly, participation in church activities implies permission for publication of any media recorded, unless a signed **Media Opt-Out Form** is on file with the church office. This applies to anyone who attends our church except children: Any child *without* the **Minor Media Permission** **Form** on file will not have their image used in any publicity. While we reserve the right to photograph and record church events, in an effort to respect your privacy, we will strive to adhere to the following guidelines:

•Any adult may complete the **Media Opt-Out Form** if they do not wish for media items in which they or their minor children are prominently featured to be used in Stone Church materials.

•Anyone may request a particular media item which prominently features them or their minor children be removed from use by submitting a request to the church office.

•If you submit images to be used by Stone Church you are giving the church the right to use the photos. These images must not contain any copyrighted material without permission.

• In addition to this policy being posted to the church website, the following will be published periodically in the weekly bulletin and monthly newsletter:

We love to tell Stone Church stories with others so you see photos and videos being taken and shared in many ways. If you don’t want your image to be used in our storytelling, please contact the church office at 814-643-3390 or by email. Parents, for a photo of your child to be used, we need your permission. Contact the office for the form, or complete the [form](http://www.huntingdonstonechurch.org/procedures--forms.html) online.